

## St. John the Apostle Catholic School Return to School Plan 2020-2021

St. John the Apostle will be following the CDC, ODE and Archdiocese health and safety guidelines. SJA will also follow the Clackamas County metrics for re-opening as set up by Gov. Brown. These plans are subject to change.

SCHOOL PROGRAM INFORMATION	
Name of School	St. John the Apostle
Key Contact Person for this Plan	Mary Haluska
Phone Number of this Person	503-742-8231
Email Address of this Person	mary.haluska@sja-eagles.com
Sectors and position titles of those who informed the plan	Mary Haluska - Principal Father Maxy D'Costa - Pastor Teresa Yohn - Development Jamie Juvenile - Maintenance
Local public health office(s) or officers(s)	michelle.lewis-barnes
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Mary Haluska
Intended Effective Dates for this Plan	August 31st - as needed
ESD Region	Oregon City
Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.	Emails Newsletters Parent Q & A Small group Parent Meetings  Made sure to reach out using different medians to inform community.

Indicate which instructional model will be used.	Select One: <ul style="list-style-type: none"> <li>• On-Site Learning</li> <li>• Hybrid Learning</li> <li>• XX Comprehensive Distance Learning</li> </ul> With 2 hour/2x's a week in-person learning
--	--

<b>PROTOCOLS</b>	
Cleaning and Hygiene	<ul style="list-style-type: none"> <li>• Hand sanitizer for each door, classroom</li> <li>• Wash hands before meals, after meals, after using restroom, after sneeze or cough</li> <li>• Wipe down desks/table before lunch, after lunch</li> <li>• Wipe down high touch areas multiple times a day</li> <li>• Teachers spray at the end of each day</li> <li>• Deep cleaning at night by cleaning crew</li> </ul>
Social Distancing	<ul style="list-style-type: none"> <li>• Travel paths for hallways with social distancing</li> <li>• Signage for classrooms, hallways, restrooms</li> <li>• Social distancing marks on floors</li> <li>• Room capacity measured and student 6' distancing will be followed when possible</li> </ul>
Screening Protocols	<ul style="list-style-type: none"> <li>• Daily temperature reading as students/staff enter building</li> <li>• Observation of staff and students</li> </ul>
Personal Protective Equipment (PPE) Protocols	<ul style="list-style-type: none"> <li>• Face shields or masks</li> <li>• Gloves</li> </ul>
Student Protocols	<ul style="list-style-type: none"> <li>• Washing hands with soap</li> <li>• Hand sanitizer (70%+ alcohol)</li> <li>• Don't touch your face</li> <li>• Tissue/elbow sneezing and coughing</li> <li>• Students age 5 and up, required to wear masks or shields</li> </ul>
Staff Protocols	<ul style="list-style-type: none"> <li>• Daily temperature reading</li> <li>• PPE</li> <li>• Washing hands with soap</li> <li>• Hand sanitizer (70%+ alcohol)</li> <li>• Don't touch your face</li> <li>• Tissue/elbow sneezing and coughing</li> </ul>
Visitors and Deliveries	<ul style="list-style-type: none"> <li>• Restrict nonessential visitors from entering the school building</li> <li>• Masks and gloves</li> <li>• Wash hands or sanitize hands</li> </ul>

<b>PREVENTATIVE TRAINING</b>	
	<b>100% in Building or Hybrid Model to reflect Social Distancing Requirements set by Governor and Phasing</b>
Staff Training Plan	Professional dev. centered around social distancing, hygiene, sanitizing, cohort groups, schedules,

Student Training Plan	Repeated practice: social distancing, hygiene, sanitizing
Parent Training Plan	Email/Zoom meetings on social distancing, hygiene, symptom checks, PPE

## SCHOOL SCHEDULE AND ROUTINES

Morning Drop-off Plan	<ul style="list-style-type: none"> <li>• Students enter designated doors for their grade level <ul style="list-style-type: none"> <li>○ PK will enter side door on Washington</li> <li>○ K/2<sup>nd</sup> will enter door at north corner of 5<sup>th</sup> &amp; Washington</li> <li>○ 1<sup>st</sup>/7<sup>th</sup>/8<sup>th</sup> will enter the 2 main doors</li> <li>○ 4<sup>th</sup>/5<sup>th</sup> will enter through the gym doors</li> <li>○ 3<sup>rd</sup>/6<sup>th</sup> will enter parish center doors</li> </ul> </li> <li>• Students immediately go to their classroom.</li> </ul> <p>Parents may not enter the building</p>
After-School Pick-up Plan	<ul style="list-style-type: none"> <li>• Students will be social distanced by class on church parking lot</li> <li>• Drive thru pick up <ul style="list-style-type: none"> <li>○ Enter church parking lot on Center St. and exit on 5<sup>th</sup> St.</li> </ul> </li> </ul>
Food Service Plan	<ul style="list-style-type: none"> <li>• Eat in classrooms</li> <li>• Wash hands before eating</li> <li>• Sanitize desks when complete. Students take home utensils and containers.</li> <li>• Hot lunch will not be provided until further notice, this includes milk</li> <li>• When we are able to offer hot lunch; <ul style="list-style-type: none"> <li>○ servers will wear masks and gloves.</li> <li>○ food delivered in individual containers with disposable utensils</li> </ul> </li> </ul>
Extended Care Plan	<p>Before School</p> <ul style="list-style-type: none"> <li>• 1 to 10 ratio with 3 student areas</li> <li>• Temp. check and screening</li> </ul> <p>After School</p> <ul style="list-style-type: none"> <li>• 1 to 10 ratio</li> <li>• Temp. check and screening</li> </ul>
Recess/Playground Plan	<ul style="list-style-type: none"> <li>• Wash hands before and after</li> <li>• Sanitize play equipment/structure after each use</li> <li>• No sharing of recess equipment, sanitize after use</li> </ul>
Assembly/Announcements Plan	<ul style="list-style-type: none"> <li>• Intercom</li> <li>• Live Stream</li> <li>• Video Recording</li> </ul>

## SECTION 2: ACADEMIC EXCELLENCE

### CURRICULUM AND INSTRUCTION

Attach completed <a href="#">Reflections on Distance Learning Worksheet</a>	
Plan for Teacher Curriculum Development	**See Curriculum Plan
Beginning of Year Assessment Plan	

Grading Expectations and/or Policies	
Asynchronous and Synchronous Teaching Expectations	
Plan to Mitigate Learning Loss	
Systems of Support for Diverse Learners and/or English Language Learners	
Plan for Students Unable to Attend School	Teachers will do check ins Phone call, email Send homework packets to students *possible zoom calls with student/parent
Professional Development Plan for Teachers	
Plan for Specialists Classes (i.e. Art, Music, Language, etc.)	

### MENTAL HEALTH AND SOCIAL EMOTIONAL LEARNING

Plan to Support SEL at the Start of the School Year	*See Curriculum Plan
Family Support and Training Plan	
Plan for Identifying and Supporting SEL Mental Health Concerns	

### TECHNOLOGY

	Hybrid Model or 100% Distance Learning
Learning Management System or Platform used at each grade level	Zoom, Google Classroom for all grades
Acceptable Use/Safety Policies	Only school apps and materials on school ipad Have tech. standards for safety on internet Parents/students sign off on policies
Technology Purchase Plan and Related Costs	None

## SECTION 3: MISSION AND CATHOLIC IDENTITY

### MISSION AND CATHOLIC IDENTITY

	Hybrid Model or 100% Distance Learning
Schoolwide Eucharistic Celebrations	Host class will be in the church Live stream of Mass in classrooms EEM's to distribute Eucharist
Faith Life Activities	Prayer service Rosary Religion classes Follow Liturgical Calendar Morning prayer

Service Learning Plan	Pen Pals to shut-ins, Sr. center, homebound, prisoners Food Pantry donations Homeless collection
Visibility Plan for Pastor	At Mass and via Zoom
Visibility Plan for Principal	In class At Door for arrival/dismissal Leading morning prayer